

Sparsholt C. E. Primary School

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Dear Parents,

Video Parent Meetings

You are invited to make appointments for the school's next parent-teacher meetings. These meetings will be booked online, and then held by video meeting rather than in-person at the school.

The parent-teacher meetings are on **Tuesday 10th November and Wednesday 11th November** for all year groups.

To make your appointments please login at: <https://parents-booking.co.uk/sparsholtprimary>

To login you will need to enter:

- Your first name and surname
- Your child's first name, surname and date of birth

The login details you enter must match those we have on record for you.

Appointments are available to book now until **midday (12pm) on Friday 6th November**.

After you have made your appointments you can choose to print or e-mail a confirmation.

On the day of your appointments, you need to re-login at the website address above. 10mins before your appointments are due to begin you will be able to join the video meeting room, where you can wait for your appointment(s). Meeting slots are a maximum of 10 minutes.

Internet Browser Compatibility:

You must use one of the below device and internet browser combinations for the video meeting technology to work:

- **Apple iPhone/iPad (iOS 11+):** Safari
- **Android phone/tablet:** Chrome or Firefox
- **Linux computer:** Chrome or Firefox
- **Microsoft Surface:** Chrome or Firefox
- **Mac computer:** Safari, Chrome or Firefox
- **Windows computer:** Chrome, Firefox or Edge (Chromium)

Troubleshooting Tips

- If you cannot login please contact the school office.
- The email address field entered is only used to send your appointment confirmation. If you have problems logging in, it will not be because of the e-mail address you entered.

If you are unable to book at home, please contact the school office for an alternative telephone consultation at a mutually convenient time.

Kind regards,

Mrs Elizabeth Hanratty
Headteacher

