

Sparsholt C. E. Primary School

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Thursday 8 October 2020

Dear Parents

It is unlikely that due to the current circumstances, we will be able to invite you all into our school and share with us wonderful celebrations such as Harvest Festival, The Nativity and Christmas Carols. The good news is we will be celebrating these with our children in their bubbles, and we would then like to share with you via the VLE and Tapestry (for our early year children); FoSS may also offer extended versions as a fundraiser (more details from FoSS to follow).

Although we have already asked for your consent in using your child's image, we would like to request it again specifically for the above celebrations during the Autumn 2020 term. Please note:

- We will not be posting the videos on the school (public) website.
- Your child's image may be in group situations or as an individual shot.
- Pupils full names will not be used in relation to the videos.
- The video/s will be hosted on the VLE / Tapestry and those accessing the VLE / Tapestry will be able to download and save the file/s to their own drives.
- We request that parents do not share the video/s via social media. Neither yourselves or the school will have control over how those images are further used

Below is a consent form which can be completed and returned to the school using the email address: adminoffice@sparsholt.hants.sch.uk. You should be able to complete form, and then copy and paste this in your reply to us. Please reply by Friday 16th October 2020

Parent's / Carer's Consent for Celebration Videos during Autumn 2020

Please delete as appropriate, sign and return via email to adminoffice@sparsholt.hants.sch.uk:

1. May we record your child's image on video during the Autumn 2020 term?

YES / NO

2. May we host your child's image on Tapestry and Virtual Learning Environment

YES / NO

Conditions of use

1. This form is valid for the Autumn Term 2020 only
2. The school will not re-use any recordings after this period.
3. The school will not use the personal details or full names (which means first name **and** surname) of any child or adult in a photographic image or video on the VLE or Tapestry
4. We will only use images of pupils who are suitably dressed, to reduce the risk of such images being used inappropriately.

I have read and understood the conditions of use and give my consent for my child's image/s to be used as described above

Name: Date

Child's Name: Class:

