

Sparsholt C. E. Primary School
Woodman Lane, Sparsholt, Winchester, Hampshire, SO21 2NR
Telephone: 01962 776264
E-mail: headteacher@sparsholt.hants.sch.uk
adminoffice@sparsholt.hants.sch.uk
absence@sparsholt.hants.sch.uk



Friday, 26 February 2021

Dear Parents and Carers,

Apologises for the **VERY** long letter that follows, but with only just over a week to go until we all return, I thought you would like to know the arrangements that will be in place from the 8th March and for the remainder of the Spring Term. The majority of the protocols and procedures we followed in the Autumn Term will remain the same but as it has been sometime since we were all in school, I thought a reminder would be useful. There are a few changes so please can you make sure you read this letter carefully. I do need to remind parents that **attendance is mandatory** for all pupils from the 8th March 2021.

As with the Autumn term, we will again be operating in 'Bubbles' which will be class bubbles. Children will still, unfortunately not be able to mix with children from other 'bubbles' as we need to continue to try to help limit any possible spread of infection across the school. We are hopeful that as the rest of this school year progresses, we will be able to start mixing bubbles but for now we are having to follow the Government guidance on this.

Arrangements for drop off and pick up from Monday 8th March:

When parents are dropping off and picking up children we must ask that a face covering is worn and social distancing protocols are followed.

As with the Autumn Term we will have two arrival slots:

- **Key Stage 1 pupils (Willow and Beech)** will be able to come into school from 8.50am with registration at 9.00am
- **Key Stage 2 pupils (Maple, Rowan and Oak)** will be able to come into school from 8.40am with registration at 8.50am.

Classes will still need to enter through allocated gates to try and maintain the integrity of our bubbles (See below).

Once children arrive, they should go straight into class where their teacher will be waiting to greet them. There will be adults on each of the gates to ensure children get safely from the gate into their classrooms.

We do need to ask parents using the car park to vacate it as soon as they have dropped their children so that we can maintain the flow of cars in and out of it. Parents **MUST** ensure that their children remain with them prior to drop off and after pick up and for their own safety stay in their family groups.

To maintain the integrity of our bubbles it is very important that children arrive between their allocated times and are not late/too early. They must also avoid mixing with other bubbles as they enter the site.

Arrival Times and Entrance Location:

Class	Please drop off between:	Entrance Gate
Willow	8.50am and 9.00am	Front Gate
Beech	8.50am and 9.00am	Back Gate
Maple	8.40am and 8.50am	Front Gate
Rowan	8.40am and 8.50am	Back Gate
Oak	8.40am and 8.50am	Back Gate

PICK UP arrangements:

Class	Collection time:	Collection from:
Willow	3.10pm	Front Gate
Beech	3.10pm	Field
Maple	3.30pm	Field
Rowan	3.30pm	Field
Oak	3.30pm	Field

Please can I ask that when parents pick up from the field, that they make sure that they come all the way onto the field and **do not** congregate in the car park. This will ensure that the handover will be more easily managed and there is no risk of accidents in the car park.

School Bus

Dedicated school transport organised by Hampshire County Council will be available from Monday the 8th March for those pupil who are eligible. The children will follow the same protocols as they did during the Autumn Term including:

- Using the provided hand sanitiser as they get on the bus.
- Sitting in the allocated seats for their specific bubble (which the bus company will mark out).
- Whilst it is not a requirement for primary age pupils to wear a face covering whilst on dedicated school transport, parents may wish to provide their child with one especially if they are in Year 6. (On public transport all pupils over the age of 11 are required to wear a face covering).

The bus company will continue to follow all of the safety protocols they had in place in the Autumn Term.

Uniform and PE Kits:

- Children should come to school in normal school uniform except on the days that they have PE.
- The classrooms need to be well ventilated so please can you ensure children have a jumper/cardigan with them in school.
- On the days that children have PE, they should come into school in their PE Kits. Please make sure children are dressed appropriately for the weather and **always** have a school jumper or PE Hoodie.
- PE Kit is:
 - Light blue school PE T-shirt
 - Trainers
 - Plain black or navy jogging trousers /shorts
 - School Jumper or School PE hoodie

Children **must not** come in in items of football kit.

PE timetable from the week commencing the 8th March:

Monday	Tuesday	Wednesday	Thursday	Friday
Willow	Rowan	Maple	Oak	Willow
Maple	Oak	Beech	Beech	Oak
			Rowan	

After School Care

After school care will commence from **Monday 15th March** and will run from 3.30pm to 5.30pm Monday to Thursday. The cost per session will be £9.00 and children will need to bring a packed tea. Sessions will need to be booked and paid for **in advance**. Please email: adminoffice@sparsholt.hants.sch.uk if you would like to reserve a place for your child.

Please note that the government have included the following statement about who should be accessing after school care at this time so please can you bear this in mind when thinking about booking:

Wraparound childcare for primary and secondary pupils will resume where this provision is necessary to support parents to work, attend education and access medical care, and to support pupil's wider education and training.

Parents also need to be aware that we may need to cancel after school care at short notice if the members of staff running it become ill or have to self-isolate, or if we go into a local lockdown. Parents will need to ensure that they have arrangements in place for these scenarios. Please also note that parents **MUST** pick their children up no later than 5.30pm

School run after school clubs

We are hoping to be able to start offering after school clubs such as football, lacrosse etc. after the Easter break and will let you know details for these in the coming weeks.

Music lessons with Hampshire Music Service

For those children already registered for lessons with Hampshire Music Service, we are delighted to inform you that lessons will commence from Monday 8th March. So please remember to bring in your guitar or ukulele on a Thursday and brass instrument on a Friday.

Music lessons with Mrs Leitzell will also be commencing from Monday 8th March.

Lunch provision

- As per the Autumn Term, hot finger food packed lunches will be available for purchase from the school kitchen at a cost of £2.50 (Meals are free of charge for infant school pupils). Parents can of course provide children with packed lunches from home. Please see attached for options.
- School lunches must be paid for in advance.
- Children will continue to eat their lunches in their classrooms.

Parents on site:

- We are sorry to say that as things stand at the moment parents will still **NOT** be permitted to come onto the school site but, as before, if parents do need to speak to the admin staff then they will be able to either telephone or email.
- Messages for teachers should also be relayed through the school office as teachers will not really be in a position to talk at length to parents at drop off or pick up due to their priority in keeping their bubble together and safe. Of course if necessary, teachers will be able to telephone parents to discuss matters further if needed.

Face Masks in school:

- Currently, the Government guidance still states that children in a Primary school setting do not need to wear facemasks.
- School staff will be wearing facemasks when moving around the school building and at certain times when working in the classroom setting.

Items from home

- Please do not send children into school with book bags, rucksacks, pencil cases, toys etc.
- Children should **NOT** bring any items from home except for their packed lunches and a labelled water bottle.
- The school will provide children with any necessary resources that they will need for the school day.
- As most children will be collected from the field at the end of the day, please can we ask that your child brings **a coat** with them in case of inclement weather.

Social distancing protocols and handwashing

- We will continue to remind pupils of the importance of social distancing protocols and will try to ensure planned activities take into account the need for this while following Government guidelines in respect to younger pupils and education in the Primary setting.
- We will ensure the children maintain good hygiene routines including regular handwashing and will supervise children doing this.
- Please can we ask that you have an in-depth conversation with your children about the importance of the above when in school.

First Aid/ Intimate Care

- Our designated First Aiders will wear PPE when administering first aid / intimate care.

Illness / Coronavirus symptoms

- It is essential that children **DO NOT** attend school if they or a member of their household has symptoms of coronavirus.
- If children arrive at school with symptoms, they will be immediately sent home. If children develop symptoms whilst at school, parents will be asked to collect their child immediately.
- It is very important that parents are vigilant about symptoms to minimise the spread of the virus in the school.
- If a child or a member of their household displays symptoms of coronavirus, they should [book a test](#) and self-isolate immediately. All children can be tested, including children under 5, but children aged 11 and under will need to be helped by their parents/carers if using a home testing kit. We would ask that you inform us of the result as soon as possible to ensure we can adhere to the NHS Test and Trace process. If you have a positive test result, your household should remain at home and follow the Test and Trace self-isolation guidance.

Behaviour Expectations

- We know that for some children the return to school could be difficult and we will do everything we can to support their transition and make it a positive experience.
- We will of course continue to follow our school behaviour policy which can be found on the school website.
- We have also added an addendum to it to take into account the added challenges that Covid 19 has introduced which can also be found on the website.
- Please can you discuss these continuing expectations with your child and ensure they understand the importance of following these expectations to ensure their and others' safety.

I hope you all have a lovely weekend and please do not hesitate to contact us next week if you have any questions about our return on Monday 8th March. I hope you all enjoy what will hopefully be the final week of remote education next week and look forward to seeing you and your children on Monday 8th March.

Kind regards,



Mrs Hanratty